

## DUNBAR COASTAL ROWING CLUB CONSTITUTION

### 1. NAME

The name of the organisation shall be the Dunbar Coastal Rowing Club, hereafter referred to as 'the Club.'

### 2. OBJECTIVES

The Club is established to foster and promote the sport of coastal rowing and to provide opportunities for recreation, competition and community involvement in this activity.

### 3. POWERS OF THE CLUB

The club may operate bank accounts, raise finance from members and other bodies and benefactors, rent or buy premises, tools, services and equipment, engage in boat building and participate in Regattas and all activities necessarily associated with the sport and nautical heritage of coastal communities. The Chairman, Secretary and Treasurer shall be authorised signatories of cheques on behalf of the club with two signatures required to validate cheques.

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed either to members or third parties.

### 4. MEMBERSHIP

Membership of the club is open to anyone interested in the sport of Coastal Rowing on application, irrespective of age, sex, ethnicity, disability, nationality, sexual orientation, religion or other beliefs. Classes of membership shall be individual (adult), family, junior and unwaged. Only full paid up members shall be entitled to attend and vote at meetings or hold office. Any limitations on participation shall solely be according to the availability of relevant facilities at the time.

### 5. OFFICERS

The officers of the club shall be that of Chairman, Vice Chairman, Secretary, Treasurer, Membership secretary, shipwright, social secretary, and Bosun.

### 6. MANAGEMENT COMMITTEE

The day to day business of the club shall be conducted by a Management Committee, consisting of Officers of the club, and any other member co-opted on to the committee to assist in the running of the club.

Management Committee Meetings will be advertised in advance and will be open to any member wishing to attend and contribute to the discussions. Meetings shall take place as required, records shall be kept of such meetings and a quorum of the committee shall be four. Any voting of the committee resulting in equal numbers for or against a motion shall be determined by the Chairman, who will have a deciding vote in such circumstances.

Any agenda item at a management committee meeting involving expenditure of greater than £800 must be referred to an EGM of the membership for approval.

Only the Management Committee shall be entitled to refuse an application for membership, renewal of membership or to suspend or dismiss existing members where it is considered such membership would be detrimental to the aims and activities of the club or where a member conducts himself or herself contrary to conduct properly required of a member of a sports club.

No member may be suspended or dismissed without a hearing before the Committee and a written record shall be kept of such proceedings, which shall be communicated to the member concerned. The member or applicant may appeal to the full membership if they so wish.

7. MEETINGS OF THE CLUB.

Meetings of the club may be Extraordinary General Meetings or Annual General Meetings. The chairman, or in his absence the Vice chairman, shall call for meetings to be set up, in the case of Extraordinary General Meetings either at his or her own instigation or at the request of one third of the membership of the club. Annual General meetings must be set up at approximate twelve month intervals, but no more than fourteen months from the anniversary

of the preceding year's financial year which ends on 31<sup>st</sup> March in each year.

In advance of meetings the Chairman or Vice Chairman shall cause to be distributed to members on seven days notice in the case of an Extraordinary General Meeting and thirty days in the case of an Annual General Meeting a notice of the meeting together with the Agenda for items to be considered at that meeting. Any club member wishing to raise an additional item at a meeting must submit that item to the Chairman or Vice Chairman at least three days prior to the date of the meeting.

Records shall be kept of the proceedings at meetings and of decisions taken which shall be by a simple majority.

A quorum for Extraordinary general meetings and for annual general meetings shall be twelve members of the current membership.

At each Annual General Meeting officers of the club shall be appointed for the forthcoming year. Serving officers may be reappointed. The annual accounts shall be presented by the Treasurer to that meeting for approval with a report and his or her projections for the coming year.

8. AMENDMENTS TO THE CONSTITUTION

The Constitution may only be amended by a proposal passed by a majority of members present at the Annual General Meeting or at an Extraordinary Meeting.

9. DISSOLUTION OF THE CLUB

Any resolution to dissolve the club shall be passed at either an Annual General Meeting or an Extraordinary Meeting and must be passed by two thirds of those present at such meeting. Upon dissolution of the club, any assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

10. DECLARATION

It is hereby certified that this document represents a true and most up to date version of the Constitution of Dunbar Coastal Rowing Club approved at the Extraordinary General Meeting of the Club held at The Royal British Legion, Dunbar on 8<sup>th</sup> January 2019.

SIGNATURES

Chairman..... Date.....

Secretary..... Date.....